



JOB DESCRIPTION

Job Title: Material Handler
Reports To: Department Advisor
Status: Union Hourly

Summary of Position

Store, and supply parts per manufacturing requirements. Perform cycle counts and operate forklift as required.

Major Duties & Responsibilities

- Move and store parts produced on the pressbrakes and burners.
- Gather parts from storage and supply to manufacturing as required.
- Stage parts for tack, weld, assembly, and shipping.
- Report inventory usage to inventory control.
- Perform cycle counts.
- Operate forklift.
- Perform routine maintenance and cleanup.

Minimum Qualifications

- Good attendance and safety record
- High school diploma or equivalent
- Blueprint reading
- Read simple measuring devices (i.e. – tape measure, hook rule, etc.)
- Provide tools per employee required tool list
- Available for overtime work

Preferred Skills (Not Mandatory)

- Previous forklift and warehouse experience
- Experience with lift tables, cranes, hoist
- Cycle count experience

Physical Requirements

- Ability to lift, push, pull weights up to 50 pounds on a regular basis
- Work 10-hour shifts
- Standing/walking on concrete floors for long periods
- Bending and kneeling on a regular basis

Performance Measures

- Safety performance
- Quality of work
- Production compared to standards
- Attendance
- Contributions toward continuous improvements of work processes and products
- Progress of focused factory you are assigned to in relation to company goals

Working Conditions

Indoor, light manufacturing environment, union facility, in a team-oriented atmosphere with ear, eye, and foot protection required.