



JOB DESCRIPTION

Job Title: General Labor 1
Reports To: Department Advisor
Status: Union Hourly

Summary of Position

Entry level position that requires the use of air, electric, hydraulic, and hand tools. The employee may also be asked to operate sanders, drill presses, and the wheelabrator.

Major Duties & Responsibilities

- Use air, electric, and hand tool to prepare parts for painting.
- Inspect parts for missing/poor welds and use various check gauges to check critical dimensions.
- Use hydraulic press to install bushings.
- Remove dross and label laser cut parts.
- Drill and assemble parts to blueprint specifications.
- Touch up paint
- Perform routine maintenance and cleanup.
- Perform 1st part inspections to ensure product meets quality standards.

Minimum Qualifications

- Good attendance and safety record
- High school diploma or equivalent
- Blueprint reading
- Good mechanical skills (i.e. – hand tools, impacts, etc.)
- Read simple measuring devices (i.e. – tape measure, hook rule, etc.)
- Provide tools per employee required tool list
- Available for overtime work

Preferred Skills (Not Mandatory)

- Previous experience in a production environment
- Experience with lift tables, cranes, hoist
- Acetylene torch or carbon arc experience

Physical Requirements

- Ability to lift, push, pull weights up to 50 pounds on a regular basis
- Work 10-hour shifts
- Standing/walking on concrete floors for long periods
- Bending and kneeling on a regular basis

Performance Measures

- Safety performance
- Quality of work
- Production compared to standards
- Attendance
- Contributions toward continuous improvements of work processes and products
- Progress of focused factory you are assigned to in relation to company goals

Working Conditions

Indoors, light manufacturing environment, union facility, in a team-oriented atmosphere with ear, eye, and foot protection required.